

## Minutes of the Finance Committee

Thursday, October 31, 2011

Chair Haukohl called the meeting to order at 8:30 a.m.

**Present:** Supervisors Pat Haukohl, Pamela Meyer, Bill Zaborowski, Dave Falstad, and Jim Heinrich. **Absent:** Rob Hutton and Ted Rolfs.

**Also Present:** Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, Budget Management Specialist Linda Witkowski, Budget Manager Keith Swartz, Administration Director Norm Cummings, Employee Benefits Administrator Pete Hans, Accounting Services Manager Larry Dahl, Senior Financial Analysts Bill Duckwitz and Clara Daniels, Waukesha *Freeman* Reporter Troy Laack, Supervisor Janel Brandtjen, Milwaukee *Journal/Sentinel* Reporter Laurel Walker, Health & Human Services Director Peter Schuler, Criminal Justice Collaborating Council Coordinator Rebecca Luczaj, UW-Extension Co-Director Jerry Braatz, Executive Assistant Julianne Davan, and Chief of Staff Shawn Lundie. Recorded by Mary Pedersen, County Board Office.

### Schedule Next Meeting Dates

- November 9

### Discuss and Consider 2012 Capital Projects, Debt Service, and the Non-Departmental Budget (General Fund, Health & Dental Insurance Fund, Contingency Fund)

Cummings and Witkowski were present to discuss these items as outlined in the proposed 2012 budget book. Regarding capital projects, Witkowski said expenditures are increasing 100%, primarily due to construction of the new Human Services Building and County Highway L. Capital project expenditures are listed at \$39,956,000 – an increase of \$19,973,500 from the 2011 budget. This includes \$2,425,000 in County tax levy – a 0.0% increase from 2011. Witkowski went on to review the capital projects as outlined including expenditures, revenues, and fund balance appropriations.

Cummings discussed the general debt service fund. Total debt is listed at \$14,698,898 – an increase of \$89,512 from 2011. The County tax levy is listed at \$13,415,000 – an increase of \$110,000. This does not include the 2011 refunding payoff of the \$9.9 million balance of 2003 and 2004 debt issues.

**MOTION:** Zaborowski moved, second by Heinrich to tentatively approve the 2012 Capital Projects and Debt Service budgets. Motion carried 5-0.

Cummings reviewed the Non-Departmental budget including specific activities and purpose. Revenues are budgeted at \$25,440,600 – an increase of \$1,921,800 or 8.2%. The County tax levy is budgeted at \$175,000 – a decrease of \$200,000 or 53.3% (removed from the Contingency Fund). Expenditures are budgeted at \$25,615,600 – an increase of \$1,721,800 or 7.2%. Non-Departmental includes the Health and Dental Fund (self-insured) which increased 5.8% from 2011 for a total of \$21,984,500 in 2012. Cummings noted there was no increase in dental and it is very cost effective. In fact, there is enough in reserves with the Guardian plan that it will likely be moved to Wellness. There is no County tax levy in this fund. Falstad thought a family plan for two people costs about

six to seven times more than a single plan. Cummings said he was unaware and would look into this further, perhaps even consult an actuary.

MOTION: Falstad moved, second by Heinrich to tentatively approve the 2012 Non-Departmental budget. Motion carried 5-0.

### **State Legislative Update**

Spaeth said she, Saafir of the Child Support Division, and Lundie attended the Statewide Legislative Lobbying Day to discuss pothole liability and child support. Spaeth believes their efforts were successful. The last day of the legislature's current session is Thursday. They will reconvene in January and then break again mid-March. It is expected that a bill to allow increased weight loads for trucks will pass although Democrats are opposed. The County supports the stewardship fund bill as amended. We do not, however, support a bill to end grants for local comprehensive zoning plans as amended. It is possible this bill will stall and not go anywhere.

### **Discuss and Consider Issues Presented at the October 19 Finance Committee Public Hearing**

There were no public comments at the October 19 public hearing.

### **Discuss and Consider Amendments to the 2012 Waukesha County Operating Budget**

Amendment: EXE-1

Department: UW Cooperative Extension

Fund: General Fund

Committee: Executive

I move to amend the 2012 UW Cooperative Extension budget as follows: accept grant funding totaling \$56,400 from the ProHealth Care Regional Cancer Center for the ProHealth Care Cancer Prevention Education Outreach project.

Increase Other Revenues by \$56,400 for the ProHealth Care Cancer Preventive Education Outreach project grant; increase operating expense appropriations by \$51,800 (including \$45,700 for state contracted educators and \$6,100 for program materials and supplies); and increase interdepartmental charges by \$4,600 for Countywide indirect cost recovery.

There is no additional direct tax levy impact associated with this amendment.

Note: Project funding is intended to facilitate cancer education, prevention and screening of low to moderate income Latinos, as well as uninsured and underinsured individuals throughout the County.

Braatz and Swartz briefly discussed this amendment as written above.

MOTION: Falstad moved, second by Heinrich to approve Amendment EXE-1. Motion carried 5-0.

Amendment: HHS - 1

Department: Health & Human Services

Fund: General Fund

Committee: Health & Human Services

I move to amend the 2012 Health and Human Services - Criminal Justice Collaborating Council (CJCC) Division's General Fund budget as follows: increase General Government Revenues by \$114,000 for grant funding from the Federal Department of Justice - Bureau of Justice Assistance.

Increase operating expenditure appropriations by \$95,100. This includes a contracted clinical case manager estimated at \$45,700; drug testing of participants estimated at \$20,700; program evaluation services provided by Temple University estimated at \$15,100; contracted treatment providers for physical and mental health evaluations estimated at \$5,100; and various other smaller grant related operating expenditures totaling \$8,500. Increase interdepartmental charges \$18,900 for HHS department administration and eligible Countywide indirect cost recovery.

<b>CJCC General Fund Budget</b>	<b><u>County</u> <u>Executive</u></b>	<b><u>Proposed</u> <u>Amendment</u>  <u>Amt. Increase</u></b>	<b><u>County</u> <u>Board</u></b>
<u>CJCC Expenditures</u>			
Personnel Costs	\$100,462	\$0	\$100,462
Operating Expenses	\$1,387,407	\$95,100	\$1,482,507
Interdepartmental Charges	<u>\$33,899</u>	<u>\$18,900</u>	<u>\$52,799</u>
Total CJCC Expenditures	\$1,521,768	\$114,000	\$1,635,768
<u>CJCC Revenues</u>			
General Government Revenues	\$433,935	\$114,000	\$547,935
Charges for Services	\$57,000	\$0	\$57,000
Tax Levy	<u>\$1,030,833</u>	<u>\$0</u>	<u>\$1,030,833</u>
Total CJCC Revenues	\$1,521,768	\$114,000	\$1,635,768

There is no additional direct tax levy impact associated with this amendment.

NOTE: The CJCC Coordinator was notified in late September by the U.S. Department of Justice of the grant awards for "Federal FY 11 Adult Drug Court Discretionary Grant Program", which was too late to incorporate into the County Executive's Proposed 2012 budget. Waukesha County is awarded \$350,000 over a three year federal fiscal year period, beginning October 1, 2011 through September 30, 2014. Expenditure appropriations and revenues are budgeted to increase by \$114,000 for 2012. The planned future year grant appropriations are estimated at \$118,400 in 2013 and \$117,600 for nine months ending September 30, 2014. The Drug Court program is expected to sunset at the end of the grant period, unless other non-property tax levy funding sources are obtained to continue the program.

According to the CJCC Coordinator the new grant funding will be used to implement an Adult Drug Court Program in Waukesha County and just focus on non-violent offenders' history of drug abuse, by providing treatment to an estimated 75 drug court participants to be served over the three year grant period.

Swartz and Luczaj briefly discussed this amendment as written above. Haukohl wanted to make it clear that although it was not stated in an ordained clause of a previously adopted ordinance to

accept this grant, that this program would sunset in three years unless other non-property tax funding was found.

MOTION: Heinrich moved, second by Meyer to approve Amendment HHS-1. Motion carried 5-0.

Amendment: SUPV-1  
 Department: Health & Human Services  
 Fund: General Fund  
 Supervisor: J. Brandtjen

I move to amend the 2012 Health & Human Services General Fund budget to restore the juvenile female secure detention unit at the Waukesha County Juvenile Center facility as follows:

	<u>\$ Impact</u>
Increase personnel costs by \$188,500 for an additional 3.95 FTE (2.30 FTE regular Juvenile Center worker positions, 1.71 FTE temporary extra, partially offset by a decrease in overtime of 0.06 FTE).	\$188,500
Decrease operating expenditures in the Juvenile Center program by a net of \$64,200 (which includes the elimination of \$70,500 in room, board and transportation costs related to using the Washington County Juvenile Detention facility, partially offset by an estimated \$6,300 in additional variable operating expenditures (e.g., food, clothing and medical supplies) related to using the Waukesha County facility).	(\$64,200)
Proposed net expenditure increases to restore juvenile female secure detention unit:	\$124,300
To fund the net increase in expenditures of \$124,300, amend the 2012 Health & Human Services General Fund budget as follows:	
Appropriate \$52,200 in General Fund Balance to pay for on-going operational expenditures.	\$52,200
Decrease juvenile placement prevention services in the Family Services and Juvenile Services program by \$50,000 (from \$144,700 to \$94,700), and shift levy funding to the Juvenile Center budget.	\$50,000
Assume additional out-of-county placements at the Waukesha County Juvenile Center facility for a minimum of 177 days of care at \$125 per day to increase out-of-county revenues by \$22,100. (An estimated 30 out-of-county placements at an average stay of about 6 days).	\$22,100
Proposed funding for restoration of juvenile female secure detention unit:	\$124,300

Swartz, Brandtjen, and Schuler were present to discuss this amendment as written above. Brandtjen said Health & Human Services “returns” funds in preventative care at year-end. She was concerned with a lack of access to females in secure detention by family members and stated that family involvement during this time is critical. Brandtjen felt \$52,000 was a small amount of money compared to what these girls could cost the County if not rehabilitated.

Schuler, who spoke against Brandtjen's amendment, distributed copies of "Summary of Key Issues Related to Proposal to Continue Female Secure Services at the Juvenile Center, and to Utilize Purchasing Services from Washington County." Schuler said this unit operates extremely empty and there has been an ongoing loss of State funds to operate this service and other human services. Financially and operationally, staff had to look at ways to save and economize. The number of days of care has decreased over time and this was not a sudden decrease. The County will save \$198,000 which will go back into treatment and prevention services such as alternate care avoidance services, e.g., in-home intensive services – a very successful program. Swartz advised that the Juvenile Center consumed about 12% of the department's tax levy last year. It cost more than \$2,000 per day for females in secure detention last year which he said, as a taxpayer, was "outrageous." Cummings advised there were 200 days last year when we paid and there were no juveniles.

For comparative purposes, Brandtjen said the County is willing to spend more than \$100,000 for new lights in the Juvenile Center parking lot but is not willing not spend \$52,000 to keep our secure female detention. Schuler noted that the average length of stay is minimal – five to ten days. Haukohl asked if we close the secure female detention area, how will the space be utilized? Schuler said the number of staff would be reduced although we would still appropriately staff the male secure, male non-secure, and female non-secure areas. If Washington County at some point no longer has the capacity for our secured females, we would have to re-examine this decision. Schuler said the trend for secure female detention is going down, not up, and he did not predict we would need to reverse this decision anytime soon.

Haukohl did not believe there would be much difference in how the girls would be treated in Washington County. She had more concerns with the future of the Juvenile Center facility itself and what other services might be outsourced. Haukohl said we need to look at the future of the center and its programs although she does support outsourcing secured female detention. Cummings said a study done years ago recommended we get out of juvenile secure detention. Even if we get kids from other counties, our center is not big enough to do that. Heinrich said "we are not dropping the ball" and they are receiving services at a savings to the taxpayer.

MOTION: Heinrich moved, second by Meyer to approve Amendment SUPV-1. Motion defeated 1-4. Zaborowski voted yes.

MOTION: Falstad moved, second by Zaborowski to adjourn at 11:39 a.m. Motion carried 5-0.

Respectfully submitted,

Pamela Meyer  
Secretary